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Request for Proposal (RFP)

RFP No. GHC-2025-01

Funding Opportunity for Emergency Shelter, Food, and Medical Care

Issued: May 5, 2025

Overview

Public Law 37-125 (FY25 Budget Act), Chapter XI, Section 8, appropriated \$500,000 for grants to address homelessness, with a portion earmarked for the Guam Homeless Coalition (GHC). Of this appropriation, the amount of \$428,000 will be sub-granted to the GHC to carry out specific programs aimed at reducing homelessness and supporting the homelessness population such as providing shelter, food, and medical services. Of that total amount, \$235,000 is available for mini grants to the GHC member organizations to carry out programs specific to the priority service areas listed below.

GHC seeks qualified member organizations to implement emergency housing and shelter, feeding, or medical care solutions that align with the following targeted service areas:

Eligible Use of Funds

Funding proposals must address one or more of the following service priorities:

- 1. Weekend Emergency Shelter**

For individuals who enter homelessness on Fridays, providing access to safe shelter over the weekend, including food and medical care.

- 2. Reentry Program**

Housing/Shelter program for individuals re-entering society from incarceration to include food and medical care.

- 3. Rapid Response Shelter Program**

Serving individuals displaced due to encampment interventions or other displacement factors, including food and medical care.

- 4. Homeless Services Program**

Mini grants to GHC members to provide direct services which address shelter, food, and medical care.

Expected Outcomes

By utilizing these funds, the Guam Homeless Coalition aims to achieve the following outcomes:

1. Reduced homelessness among the elderly and disabled populations, with improved connections to permanent housing.
2. Sustained feeding efforts for street homelessness and expansion of service outreach.
3. Enhanced engagement and reintegration efforts for individuals in encampments.
4. Increased connections to public benefits and successful transitions to housing.
5. Strengthened collaboration between local agencies and stakeholders, creating a more integrated homelessness service system.

Eligibility

This RFP is open to all current members of the Guam Homeless Coalition in good standing. Applicants must be registered nonprofit organizations or service providers with the capacity to implement services as outlined in the priority areas.

Award Information

- Total Available Funding: \$235,000
- Award Type: Subgrantee contract
- Contract Period: March 28, 2025, through September 30, 2025, all funds must be expended by September 30, 2025.
- Multiple awards may be issued based on the quality and scope of proposals received.

Subgrant Award Funding Levels

Program Type	Max Award per Subgrantee	# of Expected Subgrants	Total Budget Allocations
Weekend Emergency Shelter Program	\$25,000	1	\$25,000
Reentry Program	\$75,000	1	\$75,000
Rapid Response Shelter Program	Up to \$25,000	4	\$100,000
Homeless Services Program	Up to \$7,000	5	\$35,000

Proposals can be submitted for one or more of the listed programs.

INELIGIBLE COSTS:

- Activities that are not directly related to providing shelter, food, or medical care.
- Mortgage payments
- Renovations, Landscaping
- Property, Equipment, or Vehicle purchases
- Legal fees for retainers

- Off-Island Travel Expenses

Proposal Requirements

Each proposal must include:

- 1. Organizational Overview**
 - Mission, services, and experience serving the homeless population.
- 2. Program Description**
 - Identify which of the three priority service areas are being addressed.
 - Detailed scope of services to be provided.
 - Proposed number of individuals to be served.
 - Timeline for implementation.
- 3. Budget and Budget Narrative**
 - Total funding requested.
 - Detailed breakdown of costs (personnel, facilities, food, supplies, etc.).
 - Justification for each budget item.
- 4. Monitoring and Evaluation Plan**
 - How outcomes will be tracked and reported.
 - Staffing plan and oversight structure.
- 5. Partnerships and Collaborations (if any)**
 - Describe any collaboration with other GHC members or community organizations.
- 6. Submit proof of nonprofit status** (i.e. 501c3 doc, certificate of good standing, EIN #, etc.)

Submission Instructions

- Deadline to Submit Proposals: Friday, May 9, 2025, at 4:00PM
- Submit Proposals To: guamhomelesscoalition@gmail.com
 - Subject Line: **Response to GHC-RFP-2025-01**
- Contact for Questions: guamhomelesscoalition@gmail.com
 - Subject Line: **Questions about GHC-RFP-2025-01**

The deadline for any questions regarding the RFP is Wednesday, May 7, 2025 at 4:00pm.

All proposals must be submitted in PDF format and must include the name of the submitting organization in the file name.

For example, ***GuamHomelessCoalition.pdf***

Review and Selection Process

Proposals will be evaluated based on:

- Alignment with GHC priority service areas
- Organizational capacity and experience
- Cost-effectiveness and clarity of budget
- Innovation and responsiveness to community needs

- Feasibility and sustainability of the proposed program

Award decisions will be made by the GHC Board, and awardees will be notified by Friday, May 16, 2025. All successful applicants will be required to enter a subgrantee agreement with the Guam Homeless Coalition.

Additional Information

GHC reserves the right to request additional information, conduct interviews, or make partial awards. Participation in this RFP does not guarantee funding.