



Guam Homeless Coalition

Request for Proposals

GHC-2025-Re-entry

Funding Opportunity for Re-entry Housing, Food, and Medical Services for Formerly Incarcerated Homeless Individuals

Supported by Public Law 37-125 (FY25 Budget Act) , Chapter XI, Section 8

Department of Health and Social Services and Guam Homeless Coalition

Memorandum of Agreement 2025

Deadline for Questions: August 29, 2025 at 4:00 PM ChST

Deadline to Submit Proposals: September 15, 2025 at 4:00 PM ChST

Contact Information: guamhomelesscoalition@gmail.com

Issued August 25, 2025

Request for Proposal (RFP)

RFP No. GHC-2025-Re-entry

Funding Opportunity for Re-entry Housing, Food, and Medical Services for Formerly Incarcerated Homeless Individuals

Issued: August 25, 2025

Maximum Award: \$100,000 per subgrantee

Contract Period: October 1, 2025 – September 30, 2026

Total Available Funding: \$100,000

Overview

The Guam Homeless Coalition (GHC) seeks proposals from qualified organizations to establish a **Re-entry Program** that provides **housing, food, medical care, and connections to substance use disorder (SUD), mental health, and co-occurring treatment services** for individuals experiencing homelessness who are being released from incarceration.

Public Law 37-125 (FY25 Budget Act) allocated funding to address homelessness in Guam. A portion of these funds is earmarked for a re-entry program aimed at reducing recidivism and homelessness among people exiting prisons, jails, or detention centers.

This RFP fulfills the “Re-entry Program” section in RFP No. GHC-2025-01 and is tailored specifically to meet the unique needs of formerly incarcerated individuals experiencing or at imminent risk of homelessness.

Target Population

This grant targets adults who meet **ALL** of the following criteria:

1. **Currently homeless or at imminent risk of homelessness** upon release from a correctional facility;
2. **Within four months of scheduled release** from a prison, jail or detention center, or already released within the past 30 days;
3. **Assessed or diagnosed** with a SUD, mental health, and/or co-occurring disorder, or at risk of such disorders;
4. Returning to the community in Guam.
5. Willing and able to voluntarily engage in program services.

Program Goals

The goals of this program are to:

1. **Provide safe housing and meals** immediately upon release and throughout the contract period.

2. **Link participants to evidence-based SUD treatment services** (e.g., medication-assisted treatment, counseling) and **recovery support** (peer support, recovery housing, transportation, employment services).
3. **Connect participants to medical and behavioral health care**, including screening for infectious diseases (HIV, hepatitis A/B/C) and ensuring vaccination where appropriate.
4. **Develop person-centered re-entry plans** in collaboration with correctional officials, probation/parole officers, and community partners to address risk factors for recidivism.
5. **Promote housing stability, abstinence from substance use, improved health outcomes and social connectedness**, and reduce criminal justice involvement.
6. **Strengthen participants' long-term self-sufficiency and sustainability beyond the contract period.**

Eligible Use of Funds and Required Activities

Applicants must propose activities that address all of the following required service components:

1. Housing and Shelter

- Provide emergency, transitional, or recovery housing upon release, ensuring participants have a safe place to reside.
- Coordinate with landlords, shelters, transitional housing programs, or recovery residences to secure stable housing for up to 12 months.
- Establish a pathway and placement into permanent housing.

2. Food and Basic Needs

- Provide access to food commodity supplies or meals to participants for at least the first 30 days post-release.
- Assist participants in accessing food assistance programs (SNAP) and other public benefits to sustain nutrition over the long term.

3. Medical Care and Behavioral Health

- **Screen** participants for SUDs, mental health, and co-occurring disorders upon enrollment and at regular intervals thereafter as appropriate.
- **Provide or coordinate referrals** to medical and mental health care, including primary care, medication management and treatment for SUDs (e.g., medication-assisted treatment for opioid or alcohol use disorder).
- **Screen for infectious diseases** common among individuals with SUDs (HIV, hepatitis A/B/C) and facilitate vaccinations or treatment as needed.

4. Connections to SUD Treatment and Recovery Supports

- Connect participants to evidence-based SUD treatment programs that offer counseling, medication-assisted treatment (MAT), intensive outpatient services or residential care.
- Provide or arrange **recovery support services**, such as peer support, life-skills and employment training, transportation, childcare, and recovery housing.
- For participants on probation or parole, collaborate with supervising authorities to ensure that treatment plans align with criminal justice requirements and promote successful re-entry.

5. Case Management and Re-Entry Planning

- Develop a comprehensive, person-centered case management plan for each participant that addresses housing, treatment, employment, education, legal obligations and other needs.
- Begin re-entry planning while participants are still incarcerated (wherever possible) by coordinating with corrections personnel to identify eligible candidates, conduct pre-release assessments and schedule post-release services.
- Use validated risk assessments to identify factors associated with recidivism and tailor services accordingly.
- Monitor participants' progress, including housing stability, treatment adherence, and engagement in recovery services.
- Case management caseloads should be maintained at a reasonable ratio to ensure quality of care.

6. Data Collection and Performance Measurement

- Track and report the number of unduplicated individuals served and key outcomes such as housing stability, engagement in treatment services, employment status, social connectedness, and criminal justice involvement. Utilize the Homeless Management Information System (HMIS) or other GHC approved data system for reporting.
- Collect demographic information (race, ethnicity, gender identity, sexual orientation) to identify disparities and ensure equitable access to services.
- Submit quarterly progress reports and a final report to GHC detailing expenditures, activities, challenges and outcomes.
- Create a shared information agreement among the stakeholders and service providers for each client.

Expected Outcomes

Award recipients will be expected to achieve the following outcomes:

1. **Increased housing stability:** at least 75 % of participants remain housed for the duration of the program.

2. **SUD treatment engagement:** at least 75 % of participants enroll in and attend SUD treatment programs where applicable.
3. **Reduced recidivism:** measurable reduction in re-arrest or probation/parole violations compared with baseline.
4. **Improved health outcomes:** increased abstinence from substances and better management of co-occurring mental health conditions.
5. **Enhanced social connectedness:** participants demonstrate increased support networks and linkage to community resources.
6. **Quality Assurance:** Participants in the program will be administered Perception of Care survey upon exit to assess service quality.

Eligibility

This RFP is open to (1) current GHC member organizations in good standing, who are (2) registered non-profit organizations with demonstrated capacity to:

- Provide housing and food assistance to individuals experiencing homelessness;
- Offer or coordinate evidence-based SUD treatment services and recovery supports;
- Work collaboratively with correctional institutions, probation/parole officers, and other community partners;
- Collect and report participant data and outcomes;
- Ensure compliance with all applicable local laws and regulations.

Applicants must include letters of commitment from partnering correctional facility(ies) confirming their cooperation in identifying eligible individuals, allowing pre-release planning activities, and entering into a memorandum of understanding within 90 days of award.

Award Information

Program Type	Maximum Award per Subgrantee	Number of Expected Subgrants	Total Budget Allocation
Re-entry Program	\$100,000	1	\$100,000

- **Award Type:** Subgrantee contract
- **Contract Period:** October 1, 2025, through September 30, 2026
- **Funding must be expended by** September 30, 2026
- Multiple awards will **not** be issued; only one subgrant award will be made for this program.
- Funds will be disbursed in two installments of \$50,000 each. Applicants must demonstrate the ability to manage funds responsibly and maintain adequate cash flow throughout the contract period.

Ineligible Costs

Funds under this RFP **may not** be used for:

- Activities unrelated to housing, food, medical care or connections to SUD treatment
- Mortgage payments, renovations, landscaping or large capital improvements
- Purchases of property, vehicles or major equipment
- Legal retainers or litigation expenses
- Off-island travel
- Administrative IT systems beyond allowable overhead
- Staff training/professional development not directly tied to program implementation, goals, and objectives

Proposal Requirements

Each proposal must include the following sections. Page limits are suggestions and may be adjusted based on program design. Each section will be scored based on the points assigned for a total of 100 points maximum.

- 1. Organizational Overview (1–2 pages). 10 Points.**
 - Describe the mission, history and experience of the organization in serving individuals experiencing homelessness and/or justice-involved populations.
 - Outline relevant programs, services and accomplishments.
- 2. Program Description (3–5 pages). 30 points.**
 - Identify how the organization will deliver each required service component (housing, food, medical, SUD treatment linkage, case management, data collection).
 - Describe the proposed service model, including intake procedures, risk assessment tools, case management structure and coordination with corrections or probation/parole.
 - Provide a timeline for implementation, indicating when pre-release planning will begin, when post-release services will start and key milestones through September 30, 2026.
- 3. Target Population and Numbers Served (1 page) 10 points.**
 - Estimate the total number of unduplicated participants you will serve during the contract period.
 - Describe how individuals will be identified and referred (e.g., through correctional facility partners, probation/parole, homeless service providers).
- 4. Partnerships and Collaboration (1–2 pages) 15 points.**
 - Identify key partners (correctional institutions, probation/parole, SUD treatment providers, housing providers, recovery support organizations, medical providers) and describe existing or proposed memoranda of understanding.

- Describe how coordination will ensure continuity of care from pre-release planning through community reintegration.
5. **Budget and Budget Narrative (1–2 pages) 15 points.**
 - Provide a detailed budget showing the total funding requested and breakdown by cost categories (personnel, housing support, food/meals, medical screening and treatment, transportation, peer support, training, etc.).
 - Include justification for each cost and explain how costs support the program goals.
 - Note that infrastructure expenses (e.g., upgrades to data collection systems) may not exceed 15 % of the total requested amount.
 6. **Monitoring and Evaluation Plan (1–2 pages) 10 points.**
 - Describe how performance metrics will be collected, analyzed and reported, including data sources and frequency of reporting.
 - Identify staff responsible for data management.
 - Explain how evaluation findings will be used to improve program operations.
 7. **Proof of Non-profit Status. 5 points.**
 - Non-profit organizations seeking federal funding assistance must provide a 501(c)(3) determination letter from the Internal Revenue Service **or** a non-profit certificate issued by Guam Department of Revenue & Taxation.
 - Provide a current certificate of good standing from the appropriate jurisdiction.
 8. **Letters of Commitment from Correctional Facilities. 5 points.**
 - Attach letters confirming the partnership and intent to collaborate on pre-release planning and referrals.

Submission Instructions

- **Deadline for Questions:** August 29, 2025 at 4:00 PM ChST
- **Deadline to Submit Proposals:** September 15, 2025 at 4:00 PM ChST
- Submission Method: Email proposals in PDF format to guamhomelesscoalition@gmail.com with the subject line “Response to RFP No. GHC-2025-Re-entry.”
- **Questions:** Email questions to guamhomelesscoalition@gmail.com with the subject line “Questions about RFP No. GHC-2025-Re-entry.” Responses to questions will be shared with all known interested parties.
- Late or incomplete proposals will not be considered.

Review and Selection Process

Proposals will be evaluated based on the following criteria:

1. Alignment with program goals and required service components (housing, food, medical care, SUD treatment linkage, case management, data collection).
2. Organizational capacity and experience working with homeless and justice-involved populations.

3. Quality and feasibility of the program design, including partnerships and proposed number of individuals served.
4. Cost-effectiveness and budget clarity.
5. Commitment to evidence-based practices and culturally/linguistically appropriate services.

Award decisions will be made by the GHC Review and Rank Committee in coordination with the GHC Board of Directors. All successful applicants will be required to enter into a subgrantee agreement with GHC and comply with all reporting requirements and monitoring activities. Site visits or applicant interviews may be conducted as part of the review process.

Additional Information

GHC reserves the right to request additional information, conduct interviews, or make partial awards. Participation in this RFP does not guarantee funding.